

A. Planning Division, Planning Division Fees shall be as follows:

(1) Administrative Applications			Old Fees	New Fees
	a	Minor Subdivision	\$200 plus \$20 per lot	\$250 plus \$25 per lot
	b	Minor lot line adjustment	\$200	\$250
	c	Lot Consolidation	\$200	\$250
	d	Administrative variance	\$200 plus \$50 if public hearing required	\$250 plus \$100 if public hearing required
	*e (new)	Applications requiring adjacent property owner notification		
		i. Home occupation/professional office/home-based contractors establishment,(new- school bus parking)	\$200 plus \$200 if public hearing is required	\$300 plus \$250 if public hearing required
				(new) ii. Community Solar/Communications Tower/Campground \$500 plus \$250 if public hearing required
	f	ECHO	\$400	\$450
	g	Condo conversion	\$200 plus \$20 per lot	\$250 plus \$25 per lot
	h	Second and each subsequent review	\$100	\$150

(2) Board of Adjustment			Old Fees	New Fees
	a	1 to 3 variances	\$250	\$300
	b	4 to 6 variances	\$350	\$400
	c	7 to 9 variances	\$400	\$450
	d	10 or more variances	\$450	\$500
	e	Code interpretation or administrative appeal	\$300	\$400
	f	Variance modification request (within 1 year approval)	\$50	\$75

(3) Comprehensive Plan/Zoning Map Amendment (CZ/Z)			Old Fees	New Fees
	a	CZ/Z Preapplication Meeting	\$150	\$200
	b	CZ/Z Petition to amend Comprehensive Plan and Zoning Map	\$800 plus \$50 per acre or fraction thereof	\$1000 plus \$50 per acre or fraction thereof
	e	Amendment to Zoning Ordinance	\$600	

(4) Conditional Use C – no site plan			Old Fees	New Fees
	a	C Preapplication Meeting	\$150	\$200
	b	C Conditional use Home occupation/professional office	\$400	
	e	C Conditional use Home based contract or's establishment	\$400	
	d	C Accessory dwelling	\$400	
	2eb	C Conditional use other	\$600	\$1000

(5) Site Plan S			Old Fees	New Fees
	a	S Preapplication meeting	\$300	\$400
	b	S Application processing fee	\$600 plus (1) \$35 per dwelling Unit (2) Business, Commercial, industrial and other buildings: \$100/1000 square feet	\$750 plus (1) \$50 per dwelling Unit (2) Business Commercial, industrial and other buildings (3) \$150/1000 Square feet
	c	Final plan review	First Review \$100	\$150
		Second and subsequent review	\$200	\$250

(6) Conditional Use with site plan CS			Old Fees	New Fees
	a	CS preapplication meeting	\$300	\$400
	b	CS application processing fee	\$1000 plus (1) \$35 per dwelling unit (2) Business, commercial, industrial, and other buildings \$100/1000 square feet	\$1500 plus (1) \$50 per dwelling unit (2) Business, commercial, industrial, and other buildings \$150/1000 square feet
	d	Final plan review	First review \$100	\$150
		Second and each subsequent review	\$200	\$250

(7) Major Subdivision (SP/SL)			Old Fees	New Fees
	a	Preapplication meeting	\$300	\$500
	b	Sketch plan/concept plan (Including TDR concept plan)	\$1000 plus \$35 per lot	\$1000 plus \$50 per lot
	c	Subdivision preliminary plan	\$2500 plus \$35 per lot	\$2500 plus \$50 per lot
	d	Final plan review fee (1) First review (2) Second and each subsequent review	\$100 \$200	\$150 \$250
	e	Sketch plan and TDR process – at Preliminary plan stage	\$2500	\$2800

(8) Miscellaneous fees			Old Fees	New Fees
	a	Waiver, variance or modification of Chapter 187 (Subdivision and Land Development) (1) Administrative waiver: (2) RPCD waiver request:	\$100 \$200 (individual request or added to plan process fee)	\$150 \$250 (individual request or added to plan process fee)
	b	Application for amendment to the Zoning Ordinance	\$600	
	c	Application for historic preservation review	\$200	
	d	Application for community development loan	\$300	
	eb	Certificate of use:	\$20	\$50
	fc	Zoning verification form	\$20	\$50
	g	Copy of Subdivision and Land Development Ordinance (Chapter 187)	\$40	
	h	Copy of Zoning Ordinance (Chapter 205)	\$40	
	i	Copy of current Comprehensive Plan	\$40	
	j	Full set of zoning maps (65 +/- maps)	\$400	
	kd	RPC or Levy Court revision review public hearing		\$500 (\$1000 if Levy Court hearing is also required)
	te	RPC or Levy Court revision review business meeting	\$250	\$275
	f	Administrative site plan		\$300
	mg	Administrative revision review	\$200	\$250
	h	Fee in lieu of open space		\$300
	ni	Readvertising/posting fee – postponement at applicant's request	\$100	\$150

B. Geographic Information Services. Geographic Information Services fees shall be as follows:

1	Aerial photographs, maps, composites: refer to §128-38	
2	Copying of maps (667 +/-) onto compact disc (CD) format:	\$400
3	Copying of individual map onto compact disc (CD) format:	\$20 per map
4	Copying of Kent County created GIS Shape (.shp) files onto compact disc (CD) format:	\$10/shp.file
5	Copying of Kent County 911 Addressing Database (3.5 diskette):	\$25
6	Copying of Kent County 911 Addressing Map Book (8.5 inches by 11 inches) without binder	\$75
7	Copying of Kent County 911 Addressing Map, large-scale plot mounted on foam board:	\$20
8	Copying of Kent County 911 Address Map, large-scale D or E size plot:	\$75
9	Copying of Kent County 911 Address Map, large-scale plot mounted on foam board	\$85
10	Copying of Kent County 911 Addressing AutoCad map files onto compact disc (CD) format:	\$500
11	Printing of property information from AS400:	\$0.25/page
12 1	The fee for the first copy of any Kent County 911 Addressing Map produced for emergency service agencies (police, fire, etc.) will be waived. All fees will also be waived for the first copy of any maps requested by any governmental agency.	
13 2	Any computer files or maps used by Kent County that were produced by another individual, company, or agency not employed or hired by Kent County will not be sold or given to any requestor. Such requested files must be retrieved from the original author of those files. Kent County will only sell those maps of GIS files produced by individuals, companies, or agencies employed with Kent County government.	
14 3	Color copies	
	Size (inches each copy)	Fee (each copy)
	8.5 x 11	\$0.50
	8.5 x 14	\$1
	8.35 x 17	\$2
	24 X 36 or larger	\$15
15	Fax copies:	\$3 each

C. Division of Inspections and Enforcement. Division of Inspections and Enforcement Fees shall be as follows:

1	International Residential Code: cost as noted by International Code Council and applicable shipping and handling.	
2	International Building Code: cost as noted by International Code Council and applicable shipping and handling.	
3 1	Before receiving a permit, the owner or his agent shall pay the following fee(s):	

a	Application fee (shall not be counted toward the calculation of the education or public safety surcharges and is nonrefundable once the application is accepted.	\$40
ab	For a valuation \$0 to \$1,000:	\$50
bc	For a valuation not exceeding \$1,000,000 for each \$1,000 valuation or fraction thereof:	\$10
cd	Over \$1,000,000 for each additional \$1,000 or fraction thereof:	\$3
de	The minimum fee for any permit with the exception of farm buildings shall be	\$50
ef	Farm buildings (applies to buildings used exclusively for farming or agriculture):	\$30
fg	Demolition	\$100
gh	Signs (signs, billboards, and other display structures not exempted from the provisions of the regulations of the Kent County Zoning Ordinance): contract price or Marshall & Swift evaluation service	Minimum fee of \$50
hi	Certificate of occupancy (except as otherwise set forth below), per dwelling unit: \$50	\$60
ij	Certificate of occupancy for a motel/hotel: \$10 per dwelling unit or a minimum of \$100	\$15
jk	Temporary certificate of occupancy: \$75 /renewable in 30-day increments	\$100
kl	Addressing and numbering fee (for any new construction or placement of dwelling units; does not apply to replacements of previously addressed units): \$25	\$30
ml	Reinspection (for any reasons, such as no show for appointment, footings not ready, no final electric, plumbing or Fire Marshal approval: (1) First reinspection: (2) Second reinspection: \$100 (3) Third reinspection (and up): \$200 (4) Fourth and any additional reinspection:	\$75 \$150 \$250 \$300
mn	Manufactured home parks: for manufactured homes 14 feet wide or less; for manufactured homes 16 feet wide and double-wides: minimum permit fee of \$300 (valuation based on current NADA Manufactured Housing Appraisal Guide.)	\$350
no	Fences \$10 per \$1,000 of valuation or fraction thereof; minimum of \$50	\$15
op	Moving buildings: square footage of structure at County-approved rate	
pq	Plan review fee for commercial buildings: \$0.003 for each dollar of value, with a minimum of \$20	
qr	Fees for inspections requested by owners on existing structures approved for occupancy by this department for more than one year: \$50	\$75
r	Tax Map/Zoning verifications: \$30	
s	Renewal Permit \$50	
t	Roof-mounted solar panels: \$100	

4 2	Filing Fee for hearing with the Kent County Community Board of Appeals: \$50	\$100
5 3	“After-the-fact” permitting for structures constructed prior to the issuance of a Kent County building permit: \$250 or double the base building permit fee, whichever is greater.	
6 4	The building permit fee, including the education and fire surcharges, for handicap ramps being retrofitted to existing structures shall be waived [Added 1-27-2015 by Ord. No. 15-01]	
7 5	The permit fee, including the education and fire surcharges, for in-kind reconstruction of buildings demolished due to accident or natural disaster shall be waived when the applicant can demonstrate that applicable insurance will not or is not available to pay the fees. Only fees for equivalent square footage shall be waived; any additional square footage shall be subject to typical permit fees and surcharges. In the case of manufactured home replacement, when it can be demonstrated that a new home replacement equivalent in size to the original is not available, the next available larger size home shall be permitted, provided it is compliant with all zoning requirements, without incurring permit fees or surcharges for the additional square footage. [Added 1-27-2015 by Ord. No. 15-01; amended 5-24-2016 by Ord. No. 16-07]	

Section 2. This Ordinance is adopted pursuant to the powers conferred upon the Levy Court of Kent County, Delaware, in the Delaware Code, Title 9, Section 4110.

Section 3. This ordinance shall become effective fifteen (15) days following adoption.

Section 4. If any section, paragraph, sentence, clause, or phrase of this Ordinance shall be declared invalid for any reason whatsoever, such decision shall not affect the remaining portions of this Ordinance which shall continue in full force and effect; and to this end, the provisions of this Ordinance are hereby declared to be severable.