



KENT COUNTY SHERIFF'S OFFICE FEES – Effective July 1, 2024

Service Type	Current	Proposed
Serving a Writ of Summons, Scire Facias, Complaint, Rule To Show Cause, Name Change, Citation On Appeal, Wage Attachment and Writ of Possession/Replevin on one defendant	\$30.00	\$40.00
-Each additional defendant at the same address	\$5.00	\$5.00
-Each additional defendant at a different address	\$5.00	\$5.00
-Scire Facias Posting Property at different time than service	\$30.00	\$40.00
-Scire Facias Posting at different address than service	\$30.00	\$40.00
Serving Subpoena/Duces Tecum per person	\$15.00	\$20.00
Posting Notice to Lienholder/Monitions	\$30.00	\$40.00
Serving upon Secretary of State:		
-Sheriff's fee for Summons, Complaint, etc.	\$30.00	\$40.00
-Sheriff's fee for each additional defendant	\$5.00	\$5.00
-Secretary of State fee for each defendant payable to Secretary of State for a Title 8 (2 sets of paperwork required per defendant)	\$50.00	\$50.00
Serving upon Insurance Commissioner: (2 sets of paperwork required)	\$30.00	\$40.00
-Sheriff's fee for Subpoena per person	\$15.00	\$20.00
-Sheriff's fee for Summons/ Complaint, etc.	\$30.00	\$40.00
-Sheriff's fee for each additional defendant	\$5.00	\$5.00
<i>Ins. Comm. fee for each defendant made payable to: DE Dept. of Insurance, The State of Delaware OR Office of the Insurance Commissioner</i>	\$25.00	\$25.00
Levying an execution on goods and chattels and lands and tenements, making inventory, causing appraisalment and making return	\$100.00	\$150.00
Scheduling Sale of		
-VE Monition and VE-FFA	\$200.00	\$300.00
-Levari Facias and Land and Tenements Sale	\$500.00	\$500.00
If Sheriff/Deputy require to be on Stand-By for Replevin; 3 Deputy Minimum; First hour paid at time of scheduling.	\$100.00	\$300.00
If Sheriff/Deputy required to be on Stand-By at property for eviction:		
-First hour paid at time of scheduling, 4 Deputy minimum;	\$100.00	\$400.00
-Each additional hour/per deputy (discretion of manpower made by sheriff.)	\$100.00	\$100.00
Certified mailing fees for Scire Facias	\$20.00	\$20.00
Certified mailing fees for Wage Attachment (FIFA)	\$6.80	\$6.80
A fee of 4% will be charged on all Sheriff Sales (Tax, Mortgage & Personal)		
Minimum of \$1000 Maximum of \$12,000		
All Returned Check (NSF)	\$30.00	\$30.00
Reissue of Out Dated Checks	\$30.00	\$30.00
Stop Payment on Checks	\$30.00	\$30.00
Copies (Including but not limited to Sales Lists)	.25 per page	.25 per page
Out of State Service (Paperwork filed in a court other than a Delaware Court) \$85.00 fee MUST be paid by Money Order or Certified Check	\$75.00	\$85.00

